

Company : SAMPLE, INC.
 Date : 04/11/01

JOE SAMPLE
 1111 DECORAH STREET
 DECORAH, IA 52101

SS #: 111-11-1111

This memo is to keep you informed of the activities and balances for the accounts included in your cafeteria plan. Following is a status report showing account activity for the period 01/01/00 through 12/31/00.

The benefit program(s) in which you have elected to participate are identified as follows:

Ben. Code	Description	Annual Election
DEPCR	Dependent Care	1,250.00
MEDRE	Medical Reimbursement Account	1,250.00

For accounts in plan year 2000

Ben. Code	Starting Balance	Contributions Employer	Contributions Employee	Requested	Denied	C L A I M S Approved	Paid	Ending Balance	Effective Balance
DEPCR	----	----	650.00	200.00	----	200.00	200.00	450.00	450.00
MEDRE	----	----	650.00	100.00	----	100.00	100.00	550.00	1,150.00
Total	----	----	1,300.00	300.00	----	300.00	300.00	1,000.00	1,600.00

Please note that amounts that have been approved but not yet paid will be paid during the next payment cycle.

IMPORTANT REMINDERS:

1. Your BALANCE LEFT TO SPEND is the EFFECTIVE BALANCE which is shown in the last column.
2. Eligible Claims must have a SERVICE DATE between 01/01/00 and 12/31/00.
3. You will have 90 days AFTER the Plan Year End, 12/31/00, to turn in eligible claims.

If you have questions, please feel free to call Dana or Richelle toll free, (877) 263-3802 or email at richelle@rconnect.com.